

SEWERAGE COMMISSION – OROVILLE REGION



BOARD OF DIRECTORS MEETING AGENDA

Regular Board Meeting
May 26, 2020 – 5:00 p.m.
SC-OR Boardroom
2880 South 5th Avenue,
Oroville, CA 95965

Board of Directors: Trevor Hatley, TWSD, Chairman
Sue Latulippe, TWSD
David Pittman, City of Oroville, Vice-Chairman
Chuck Reynolds, City of Oroville
Angie Mastelotto, LOAPUD
Dee Fairbanks, LOAPUD

SC-OR Staff: Scott Huber, Attorney
Glen Sturdevant, Manager/Superintendent

Materials related to an item on this Agenda submitted to the Sewerage Commission Oroville Region after distribution of the agenda packet are available for public inspection in the SC-OR office at 2880 S. 5th Ave., Oroville, CA 95965 during our normal business hours of 7:30am to 4:00pm.

Posted: May 21, 2021

AGENDA
REGULAR MEETING OF
SEWERAGE COMMISSION – OROVILLE REGION
MAY 26, 2021

1. **Call to Order** ❖
2. **Roll Call** ❖
3. **Salute to Flag** ❖
4. **Acknowledgement of New Commissioner** ❖

The Board will welcome Commissioner Angie Mastelotto, the new representative from Lake Oroville Area Public Utility District who has replaced Larry Kuehner on the SC-OR Board. Commissioner Mastelotto was sworn into office on May 20, 2021.

5. **Acknowledgement of Visitors** ❖

Individuals will be given the opportunity to address the Board on matters not scheduled on the agenda. No action will be taken on these matters. Comments on items scheduled on the agenda may be made as the Board considers them. Visitors' comments may be limited to five minutes (Government Code Sec. 54954.3).

6. **Board Meeting Minutes** ❖

The Board will review the minutes and consider their approval for the regular meeting of April 28, 2021.

7. **Authorization of Warrants** ❖

The Board will review the warrants and take action to approve their payment for the period ending May 26, 2021.

8. **Fiscal Reports** ❖

The Board will review the fiscal reports for April 2021.

(CONTINUED)

9. Changing Existing Primary Principal to our Intuit Account (QuickBooks) ❖

The Board will consider authorizing a letter naming Glen Sturdevant as the new primary principal for our Intuit (QuickBooks) account (removing Scott Koch as the primary principal), and keeping Lauri Pittman as the secondary principal. Action requested.

10. Update to Policy 2530 – Family and Medical Leave ❖

Board will consider amending policy 2530 to update the benefit changes of California Family Rights Act (CFRA). Action requested.

11. Update Policy 2910 – Manager’s Absence Procedures ❖

Board will consider amending policy 2910 to clean up certain procedures. Action requested.

12. Resolution 06-21 and SC-OR Policy No. 7400 (Establishing Septage Processing Charge Reserve in Unrestricted Account and Yearly Review as a Part of Sewer Service Charge) ❖

The Board will consider adoption of resolution 06-21 and policy 7400 to keep septage processing fees at \$71.52 per 1,000 U.S. gallons for inside the SC-OR service area (yellow area) and \$83.55 per 1,000 U.S. gallons for inside the SC-OR sphere of influence area (blue area) for fiscal year 2021/2022. Action requested.

13. Consideration of Construction Management and Engineering Services for Influent Pump Station Project; Presentations by Jacobs Engineering and Coleman Engineering ❖

The board will consider the submitted Scope of Services proposals, and hear presentations from Jacobs Engineering and Coleman Engineering. Action Requested.

14. Jacobs Engineering Contract Amendment No. 3 to Task Order #34 for Plant Upgrade ❖

The board will consider approving the contract amendment no. 3 for task order #34 with Jacobs Engineering to provide design engineering services to SC-OR on the plant upgrade design project for an amount not to exceed \$81,700. The board will also consider authorizing Manager Sturdevant to sign the contract amendment. Action requested.

(CONTINUED)

15. **Auxiliary Pump Station Third Pump ❖**

The board will consider approving the purchase of a third auxiliary pump to be used in a backup role, as well as serve as the influent pump under certain circumstances during construction of the new influent pump station. The cost of the new pump will not exceed \$75,000.00. Action requested.

16. **New Zero CL2 Probe and Analyzer ❖**

The Board will review, discuss, and consider the purchase of a new zero chlorine analyzer at a cost not to exceed \$5,500. Action requested.

17. **Preventative Maintenance on the High Voltage Breakers and Other Electrical Equipment by HART High Voltage Electrical ❖**

Hart High Voltage Electrical has given us a quote to perform the charging, rewinding and cleaning of all of our high voltage breakers and switch gear for a cost not to exceed \$10,000. Action requested.

18. **Pick up Broom Attachment for Track Loader**

The Board will consider approving the purchase of a Pickup Broom attachment for the track loader for a cost not to exceed \$10,000.00. Action Requested

19. **Attorney's Report (All items may be subject to Board action) ❖**

20. **Manager's Report (All items may be subject to Board action) ❖**

21. **Visitor's Comments ❖**

22. **Commissioner and Staff Comments ❖**

23. **Closed Session ❖**

Pursuant to Gov. Code 54957, Public Employment: Personnel Issues ❖

The board will meet in closed session to evaluate Manager Sturdevant's job performance.

24. **Adjournment ❖**

The Chairman will adjourn the meeting to the next regular Board meeting to be held on June 23, 2021 at 5:00 p.m.