

MINUTES OF THE REGULAR MEETING OF THE SEWERAGE COMMISSION - OROVILLE REGION

(Held at the Commission office on February 27, 2019 at 5:00 p.m.)

1. Call to Order ❖

Chairperson Goodson called the meeting to order at 5:00 p.m.

2. Roll Call ❖

Commissioners present were Commissioners Kiely from the Lake Oroville Area Public Utility District, Goodson and C. Reynolds from the City of Oroville, and Taggart from the Thermalito Water and Sewer District. Staff present were Manager Scott Koch and SC-OR Attorney Desiree Vance. Commissioners Fairbanks and E. Reynolds were absent.

3. Salute to the Flag ❖

Commissioner Kiely led Commissioners and staff in the salute to the flag.

4. Acknowledgment of Visitors ❖

Chairperson Goodson acknowledged visitor Ken Shuey from Provost and Pritchard Consulting Group.

5. Board Meeting Minutes ❖

Upon motion by Commissioner Taggart to approve the minutes of the meeting, and second by Commissioner Kiely, the minutes of the January 23, 2019 regular meeting were unanimously approved.

6. Authorization of Warrants ❖

Commissioner Kiely met with Manager Koch and checked the warrants earlier, and finding everything to be in order made a motion for their approval. Upon second by Commissioner Taggart, warrants 25313-25371 in the total amount of \$726,761.49 from January 24, 2018 to February 27, 2019, including Commissioner fees and electronic fund transfers, were unanimously approved and ordered paid.

7. Fiscal Reports ❖

Fiscal Officer Koch reported that all fiscal reports were included in the board packets; there were no questions and there was nothing further to report.

8. Request Authorization to Amend the Contract for Jacobs Engineering to Update Task Order No. 20 – General consulting Services ❖

Manager Koch explained that this is a general consulting task order for miscellaneous studies that come up, such as capacity studies. He is requesting that \$60,000 be authorized and transferred to the account for this task order.

A motion was made by Commissioner Kiely to update the General Consulting Services Task Order #20 for an amount not to exceed \$60,000, which was seconded by Commissioner C. Reynolds, and passed by the following votes: Kiely – Aye, Reynolds – Aye, Taggart – Aye.

9. Sewer connections for Recreational Vehicles, Mobile Homes and Manufactured Housing Units at the City Corporate Yard ❖

Manager Koch reported that Resolution 09-17 allows us to take wastewater from certain agencies during disaster declarations; it was put in place for fire emergencies to accept gray water from fire camps. It was not put in place for camps that will last years, which is why discussion is needed on this item. The City wishes to put trailers in that could be in place for an extended period of time, and is proposing to take the septage from these trailers, put it in a holding tank, and discharge it into a sewer line. The City is asking for flexibility in fees, as these are temporary connections. The understanding is that once these trailers are gone, the City Corp yard will become a parking lot—there will not be future development on it. This Resolution will work in this situation.

Direction was given to draft an agreement with the City of Oroville following the guidelines and fees in Resolution 09-17, but with stipulations for the installation of a meter to bill for the gallons brought into the plant, and time constraints with the possibility of extensions on the length of service for the trailers. Manager Koch and Attorney Vance will prepare an agreement with the City and bring the draft to the Commission for approval.

10. FEMA Trailer Influx and Plant Capacity ❖

A discussion was held regarding FEMA trailers being placed in our service area. We need to insure we have the capacity in our system to handle the trailers. This is not a growth rate that happens over a period of time, but over a matter of months. During wet weather the plant is at capacity. Each member needs to be in contact with SC-OR as these projects come up. SC-OR needs to ensure that if the FEMA trailers go into an area that is already developed or will be develop, those will be permanent connections and the developer would need to be charged for the full connection fees, because once the trailers are gone those connections will still be there.

Manager Koch reported that he had met with FEMA, CalOES, HUD, and USDA today, and they asked what the scope of SC-OR's needs were. They were informed of capacity issues and wet weather flows, and a cost estimate to modify the plant for the future and the timeline. Commissioner Reynolds advised that FEMA is putting trailers in housing developments, and the City does not want trailers placed on ready-to-build lots. He said that FEMA is trying to bring 1,300 trailers to Oroville, and that he has spoken

with Congressmen LaMalfa and Gallagher regarding SC-OR's inability to handle the overnight growth and that expansion is necessary. He stated the Congressmen advised they are pushing for Paradise residents to remain near Paradise, and will support the expansion needed by SC-OR to make that happen. With the current I&I, the upgrade of the facility currently being planned would be at 115% of its capacity and it is not even built yet. 1,300 trailers will consume half the capacity of the facility and put SC-OR in jeopardy of being forced to begin expansion, as it may be mandated by the Regional Board. The board agrees that if FEMA is willing to assist with funding for expansion it should not be turned away.

11. Budgetary Review ❖

Manager Koch said that this is the time of year when we put our budget together. We need to decide if we are going to raise rates and move forward with plant modifications so the project can be budgeted.

Each entity said their boards chose to go with option #4 of the Proposed Monthly EDU charges, raising rates annually beginning fiscal year 2019/20 through fiscal year 2027/28, to build the new pump station and move forward with the plant modifications.

A motion was made by Commissioner Taggart to go with Option #4 of the Proposed Monthly EDU Charges schedule, to build the new pump station and move forward with the plant modifications, which was seconded by Commissioner Kiely, and passed by the following votes: Kiely – Aye, Reynolds – Aye, Taggart – Aye.

12. Letter to Bank of America Renaming a Guarantor for the SC-OR Credit Card Accounts and/or Applications ❖

Manager Koch said that Bank of America had previously told us we needed a letter removing the named guarantor (Jane Frericks), and that we did not need to name another. This was done in October 2018, but now they have come back and said we need to name a new guarantor to our account, which would be Manager Koch.

A motion was made by Commissioner Taggart to name Scott Koch as the guarantor on the SC-OR Bank of America account, which was seconded by Commissioner Kiely, and passed by the following votes: Kiely – Aye, Reynolds – Aye, Taggart – Aye.

13. Attorney's Report ❖

Attorney Vance reported that she had worked on Resolution 09-17 with Manager Koch. She had nothing further to report.

14. Manager's Report ❖

- Plant Process Update: Manager Koch stated that we violated our coliform in the last storm. We passed last weeks sample, and as long as we do not violate again within a 90-day period there is no fine.

Representatives from the Regional Water Quality Control Board will be here tomorrow. They are concerned with our flows.

The plant has been beat up, but we are getting it back into shape as long as the weather cooperates.

Commission Kiely asked on the progress of hiring a couple of new Grade III Operators. Manager Koch said we have five applicants, three of them Grade III Operators.

15. Visitor Comments ❖

None

16. Commissioner and Staff Comments ❖

Commissioner Kiely asked when the entities would have enough information to proceed with Proposition 218 hearings. Manager Koch stated that now that an option has been selected for the monthly EDU charges, the Prop. 218 hearings can proceed.

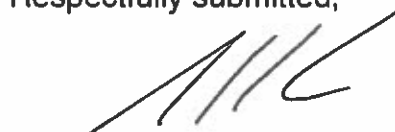
17. Closed Session ❖

Pursuant to Gov. Code 54957, *Public Employment: Personnel Issues*, the board adjourned to closed session at 5:51 pm for discussion of personnel issues, and reconvened to open session at 5:54 pm. Chairperson Goodson announced that direction was given but no action was taken.

18. Adjournment ❖

There being no further business, the meeting was adjourned at 5:55 p.m. to the regular meeting scheduled for March 27, 2018 at 5:00 p.m.

Respectfully submitted,



SCOTT J. KOCH, CLERK