

**MINUTES OF THE REGULAR MEETING
OF THE SEWERAGE COMMISSION - OROVILLE REGION**

(Held at the Commission office on June 23, 2021 at 5:00 p.m.)

1. Call to Order ❖

Chairman Hatley called the meeting to order at 5:00 p.m.

2. Roll Call ❖

Commissioners present were Commissioners Fairbanks and Mastelotto from the Lake Oroville Area Public Utility District, Pittman and Reynolds from the City of Oroville, Hatley and Latulippe from the Thermalito Water and Sewer District. Staff present was Manager Glen Sturdevant and SC-OR Attorney Scott Huber.

3. Salute to the Flag ❖

Chairman Hatley led Commissioners, staff and guest in the salute to the flag.

4. Acknowledgment of Visitors ❖

Ray Sousa

5. Board Meeting Minutes of the Regular Meeting held on May 26, 2021 ❖

Upon motion by Vice-Chairman Pittman to approve the minutes of the meetings, and second by Commissioner Reynolds, the minutes of the May 26, 2021 regular meeting were unanimously approved.

6. Employee Safety Meeting Minutes of June 17, 2021 ❖

Upon motion by Chairman Hatley to approve the minutes of the employee safety meeting, second by Commissioner Reynolds, the minutes of the June 17, 2021 employee safety meeting were unanimously approved.

7. Authorization of Warrants ❖

Commissioner Fairbanks met with Manager Sturdevant and checked the warrants, and having found everything to be in order made a motion for their approval. The motion was seconded by Commissioner Reynolds. Warrants 26795-26845 in the total amount of \$118,515.24 from May 27 to June 23, 2021, including Commissioner fees and electronic fund transfers, were unanimously approved and ordered paid.

8. Fiscal Reports ❖

Manager Sturdevant stated the fiscal reports for May 2021 were in the packets for review. There were no questions and nothing further to report.

9. Election of Officers ❖

Clerk Sturdevant opened the nominations for Chairperson in fiscal year 2021/2022. Commissioner Pittman was nominated by Commissioner Reynolds for the position of Chairperson, which was seconded and closed by Commissioner Hatley. There being no other nominations, Commissioner Pittman was elected Chairperson in fiscal year 2021/2022 by acclamation.

Chairman Hatley opened the nominations for Vice-Chair. Commissioner Hatley nominated Commissioner Fairbanks for the position of Vice-Chair, which was seconded and closed by Commissioner Pittman. Commissioner Fairbanks was elected Vice-Chair in fiscal year 2021/2022 by acclamation.

10. CalPERS contribution ❖

Fiscal Officer Sturdevant stated each year we must pay our CalPERS annual unfunded accrued liability. If we pay it in a lump sum now for the year it will cost \$185,409.00, which will save SC-OR \$6,380.00, rather than as a monthly payment.

A motion was made by Chairman Hatley to authorize the manager to pay the CalPERS annual unfunded accrued liability in the sum of \$185,409.00, and seconded by Commissioner Fairbanks. The motion passed by unanimous vote.

11. Resolution 07-21 – Implementation of the California Family Rights Act (CRFA)❖

Manager Sturdevant reported that the policy governing this was brought to last months' meeting and was approved by the board. Attorney Huber informed us that there was an error in the policy regarding the Family Medical Leave Act (FMLA), so it was corrected in this resolution and is brought for adoption with the correct language regarding the FMLA. This resolution will cure the error in Board Policy 2530.

A motion was made by Commissioner Reynolds to adopt Resolution 07-21 (Implementation of the California Family Rights Act). The motion was seconded by Commissioner Fairbanks, and passed by the following votes: Reynolds – Aye, Hatley – Aye, Fairbanks – Aye.

Manager Sturdevant requested to discuss item #13 prior to item #12. Chairman Hatley authorized that change in order.

12. Subrecipient Agreement Between the County of Butte and Sewerage Commission – Oroville Region for a Primary Influent Pump Station ❖

Manager Sturdevant stated that Plant Supervisor Salsi worked very hard on this grant, and it took about five years to get, but we were awarded a grant in the amount of \$3,776,154. Manager Sturdevant's recommendation is to accept the agreement and move forward with this project.

A motion was made by Chairman Hatley to accept the Subrecipient Agreement between the County of Butte and SC-OR for a Primary Influent Pump Station. The motion was seconded by Commissioner Reynolds, and was passed by a unanimous vote.

13. Award Contract for Influent Pump Station Project ❖

Manager Sturdevant reported the bid opening was held on Tuesday, June 15th, and the low bid was \$7,171,451. This bid is much higher than the estimate of 3.5 million in 2016. His recommendation is to move forward with this project, and recommends awarding the contract to Gateway Pacific Contractors, Inc. They were the low bidder and met all of the conditions.

Commissioner Pittman asked if there was anything in the scope of work that we can hold off on to save money. Manager Sturdevant said he didn't think that was feasible. Commissioner Pittman asked if Attorney Huber had looked at the contract, and did he have any concerns. Attorney Huber said he had reviewed the contract and it looks fine.

A motion was made by Chairman Hatley to award the contract for the Influent Pump Station Project to Gateway Pacific Contractors, Inc. in the amount of \$7,171,451. The motion was seconded by Commissioner Reynolds, and passed by the following votes: Reynolds – Aye, Hatley – Aye, Fairbanks – Aye.

14. Provost & Pritchard Amendment No. 1 to the Funding and Environmental Planning Services Contract ❖

Manager Sturdevant said that this is the contract amendment that we have been working on for a couple of months. Attorney Huber worked with Provost & Pritchard to finish the SRF application for the original cost of the contract. After the board approved the design changes, we submitted them to Provost & Pritchard, who then gave us the new cost with those changes. His recommendation is to approve the amendment to complete the SRF application for the amount of \$95,400.

A motion was made by Chairman Hatley to authorize Amendment No. 1 of the Funding and Environmental Planning Services Contract with Provost & Pritchard for completion of the SRF application for the Plant Upgrade in an amount not to exceed \$95,400. The motion was seconded by Commissioner Reynolds, and passed by a unanimous vote.

15. Discussion of Future Engineering and Construction Projects ❖

Manager Sturdevant wanted to get direction for the future as to how the board would like to handle engineering projects. Precedence at SC-OR has been Jacobs (formerly CH2M Hill) has been our engineer of record and contract engineer since the plant was built. Typically, when we have projects we send them to Jacobs, they do they design and give us a cost for construction. He would like to offer three options for the future:

- 1) Continue to use Jacobs as our Engineer of Record
- 2) Request for proposal on every project
- 3) Compile a pre-qualified engineers call list that we will use to get bids on all projects

The consensus was to use option 3, but to keep Jacobs as our Engineer of Record.

It is the Manager's recommendation to go with Jacobs for the design of the Ruddy Creek Pump Station. It was the consensus of the Commissioners to move forward with Jacobs on this project.

16. Attorney's Report ❖

Nothing to report

17. Manager's Report ❖

Manager Sturdevant said there were no operational or maintenance issues this month. He said we received the preliminary copy of our new NPDES permit, and are still reviewing it. We will give our final comments to the State, and should be under our new permit in October 2021.

We are going through the Municipal Services Review (MSR). We met with LAFCO's consultant, and have done our part with them.

Our former Lab Technician, and now our Environmental Compliance Supervisor, is back at work after her maternity leave. Mikah is training her in her new position since that was his former position prior to his promotion.

We had our final interview today for the last OIT position we have approval to fill. We will have another conversation about the candidates tomorrow before we make our final decision. We have two very good candidates.

Vice-Chair Pittman asked if the city was doing better in their I&I, and said they have been doing a lot of work on their lines. Manager Sturdevant stated we won't know until we have a wet season, but they have noticed a difference in all entities' flows because of the work being done over the last few years.

18. Visitor Comments ❖

None

19. Commissioner and Staff Comments ❖

Commissioner Latulippe said that this was her last meeting, and hopefully she will be back in the next rotation. She said it was a good learning experience.

20. Adjournment ❖

There being no further business, the meeting was adjourned at 5:48 p.m. to the regular meeting scheduled on July 28, 2021 at 5:00 p.m.

Respectfully submitted,



GLEN E. STURDEVANT, CLERK

Approved