

SEWERAGE COMMISSION – OROVILLE REGION



BOARD OF DIRECTORS MEETING AGENDA

Regular Board Meeting
April 28, 2020 – 5:00 p.m.
SC-OR Boardroom
2880 South 5th Avenue,
Oroville, CA 95965

Board of Directors: Trevor Hatley, TWSD, Chairman
Sue Latulippe, TWSD
David Pittman, City of Oroville, Vice-Chairman
Chuck Reynolds, City of Oroville
Larry Kuehner, LOAPUD
Dee Fairbanks, LOAPUD

SC-OR Staff: Scott Huber, Attorney
Glen Sturdevant, Manager/Superintendent

Materials related to an item on this Agenda submitted to the Sewerage Commission Oroville Region after distribution of the agenda packet are available for public inspection in the SC-OR office at 2880 S. 5th Ave., Oroville, CA 95965 during our normal business hours of 7:30am to 4:00pm.

Posted: April 23, 2021

AGENDA
REGULAR MEETING OF
SEWERAGE COMMISSION – OROVILLE REGION
APRIL 28, 2021

1. Call to Order ❖

2. Roll Call ❖

3. Salute to Flag ❖

4. Acknowledgement of Visitors ❖

Individuals will be given the opportunity to address the Board on matters not scheduled on the agenda. No action will be taken on these matters. Comments on items scheduled on the agenda may be made as the Board considers them. Visitors' comments may be limited to five minutes (Government Code Sec. 54954.3).

5. Board Meeting Minutes ❖

The Board will review the minutes and consider their approval for the regular meeting of March 24, 2021.

6. Safety meeting minutes

The Board will review the minutes and consider their approval for the safety meeting of April 16, 2021.

7. Authorization of Warrants ❖

The Board will review the warrants and take action to approve their payment for the period ending April 28, 2021.

8. Fiscal Reports ❖

The Board will review the fiscal reports for March 2021.

9. Renaming a Guarantor for the SC-OR Credit Card Accounts and/or Applications ❖

The Board will consider naming Glen Sturdevant as the Guarantor on the Bank of America accounts, replacing Scott Koch.

(CONTINUED)

10. **Fiscal Year 2021/2022 Proposed Budget ❖**

The Board will review, discuss, and consider adoption of the proposed budget for fiscal year 2021/2022. Discussion with possible action.

11. **Resolution 04-21—Resolution Establishing District Reserves, and SC-OR Policy No. 3140.**

This resolution updates the various SC-OR restricted fund accounts, which was not amended to include the Regulatory and Capital Account (R&CA) when it was established in 2015 by Resolution 08-15. Policy 3140 has also been amended to reflect the addition of the R&CA. Action requested.

12. **Resolution 05-21—Establishing Monthly Sewer Service Charge Reserves in Unrestricted Account, and SC-OR Policy No. 7140**

Resolution 03-21 was adopted at the March meeting to increase the sewer service charge for fiscal year 2021/2022 according to the rate increase schedule adopted in 2015. Resolution 05-21 is to adopt the service charges for fiscal years 2022/2023 in the amounts of \$19.85 per EDU per month, and \$23.85 per EDU per month for 2023/2024, following the same schedule. SC-OR Policy No. 7140 has been updated accordingly. Action requested.

13. **Provost and Pritchard Contract Amendment for SRF Application**

Provost and Pritchard has submitted a contract amendment request for the preparation of the SRF (State Revolving Fund) Loan Application not to exceed \$48765.00. Action requested.

14. **Jacobs Engineering Construction Management Proposal for Primary Pump Station (T.O. #37)**

Jacobs Engineering has submitted a Scope of Work to perform engineering services and project management during construction of the new influent pump station for a total cost of \$746,270. The board will also consider authorizing Manager Sturdevant to sign the contract, if approved. Action requested.

15. **Jacobs Engineering Contract Amendment No. 3 for Plant Upgrade**

The board will consider approving the contract amendment no. 3 for task order #34 with Jacobs Engineering for providing design engineering services to SC-OR on the plant upgrade design project for an amount not to exceed \$81,700. The board will also consider authorizing Manager Sturdevant to sign the contract amendment. Action requested.

(CONTINUED)

- 16. Attorney's Report (All items may be subject to Board action) ❖**
- 17. Manager's Report (All items may be subject to Board action) ❖**
- 18. Visitor's Comments ❖**
- 19. Commissioner and Staff Comments ❖**
- 20. Adjournment ❖**

The Chairman will adjourn the meeting to the next regular Board meeting to be held on May 26, 2021 at 5:00 p.m.