

**MINUTES OF THE REGULAR MEETING  
OF THE SEWERAGE COMMISSION - OROVILLE REGION**  
(Held at the Commission office on December 18, 2019 at 11:00 a.m.)

**1. Call to Order ❖**

Chairman Fairbanks called the meeting to order at 11:21 a.m.

**2. Roll Call ❖**

Commissioners present were Commissioners Fairbanks and Kiely from the Lake Oroville Area Public Utility District, Pittman and Reynolds from the City of Oroville, and Latulippe from the Thermalito Water and Sewer District. Vice-Chair Hatley was absent.

**3. Salute to the Flag ❖**

Visitor Larry Kuehner led Commissioners and staff in the salute to the flag.

**4. Acknowledgment of Visitors ❖**

Larry Kuehner, Director of the Lake Oroville Public Utility District Board.

**5. Board Meeting Minutes of the Regular Meeting held on November 20, 2019❖**

Upon motion by Commissioner Kiely to approve the minutes of the meetings, and second by Commissioner Pittman, the minutes of the November 20, 2019 regular meeting were unanimously approved.

**6. Authorization of Warrants ❖**

Commissioner Latulippe met with Manager Koch and checked the warrants earlier, and having found everything to be in order made a motion for their approval. The motion was seconded by Commissioner Kiely. Warrants 25859-25903. in the total amount of \$131,662.10 from November 21, 2019 to December 18, 2019, including Commissioner fees and electronic fund transfers, were unanimously approved and ordered paid.

**7. Fiscal Reports ❖**

Manager Koch stated the fiscal reports for November 2019 were in the packets for review. There were no questions and nothing further to report.

**8. Appreciation of Service ❖**

Chairman Fairbanks presented an award of appreciation to outgoing Commissioner Kiely, and thanked him for his service to the Commission. Commissioner Kiely said it was a pleasure to serve, and having a good manager like Manager Koch made it easy.

## **9. Update to Policy 2710 ❖**

Manager Koch stated this update was only to change the name and phone number of the alarm company. A motion was made by Commissioner Reynolds to approve the update to Policy 2710. The motion was seconded by Commissioner Pittman and passed by the following vote: Latulippe – Yes, Reynolds – Yes, Fairbanks – Yes.

## **10. Attorney's Report ❖**

Attorney Vance is on vacation, but her secretary, Marlyne was there in her place. Manager Koch reported that everything was running smoothly.

## **11. Manager's Report ❖**

Manager Koch updated the Commission on the State Lands Lease. A conference call was held between SC-OR, State Lands, CalTrans and Jacobs Engineering regarding the old force main that ran through the river prior to the new 162 bridge being built. Our pipe now runs through the bridge. The lease in question, which began in 1974, expired in October of this year. We have been working with State Lands to resolve that lease. CalTrans could not find any record of what happened to the pipe in the river when they built the bridge, but believes it no longer exists. Ninette of State Lands said if CalTrans would write a letter explaining this, she will take it to the chief to sign off on, and that should resolve the issue. Manager Koch received a follow up email from Ninette stating she mentioned to the chief about getting a letter from Caltrans with information on the sewer line removal from the river, and he thought that would allow them to close the file.

Manager Koch reported that he hired two Operators-in-training, and said we will be up to full staff with them on board. They are both from Oroville and plan on staying here.

## **12. Visitor Comments ❖**

None

## **13. Commissioner and Staff Comments ❖**

Commissioner Reynolds said that his father, Ernie Reynolds, had been the hospital for a week but is now home and doing better.

## **14. Adjournment ❖**

There being no further business, the meeting was adjourned at 11:31 a.m. to the regular meeting scheduled on January 22, 2020 at 5:00 p.m.

Respectfully submitted,



SCOTT J. KOCH, CLERK